



KARNATAKA PHYSICS ASSOCIATION (R)

Regn. No. DRB2/SOR/210/2021-2022

Rules & Regulations

Regd. Office:

Indian Academy PU College Campus, # 43-50,
9th Main Road, 10th Cross, Hennur Cross, Bangalore - 560 043
Email: karnataka.physics@gmail.com

KARNATAKA PHYSICS ASSOCIATION (R)

Indian Academy PU College Campus,
#43-50, 9th Main Road, 10th Cross, Hennur Cross, Bangalore-560043

Rules & Regulations

1. **Name of the Association:** The name of the association shall be **Karnataka Physics Association**, hereinafter referred to as KPA, in short. In Kannada it shall be called ಕರ್ನಾಟಕ ಭೌತವಿಜ್ಞಾನ ಪರಿಷತ್ತು.
2. **Address of Registered Office:** The Registered Office of the association is situated at Indian Academy PU College Campus, #43-50, 9th Main Road, 10th Cross, Sri Shaneshwara Temple Road, Hennur Cross, Bangalore-560043.

The Association may open offices at different Districts and Taluk headquarters. The opening and working of such offices shall be as per the bye-laws made for the purpose.
3. **Area of Work:** The area of work of KPA shall be the whole of Karnataka
4. **Objects of the Association:** The objects of the Association as described/ prescribed in the Memorandum of Article of Association –
5. **Definition:**
 - a. “Association” means “Karnataka Physics Association, in short KPA”
 - b. “Regd. Office” means the Registered Office of the Association.
 - c. “Office” means any other branch / branches of the Association.
 - d. “Council” means the ‘Executive Council’ of the Association.
 - e. “General Body” means general meetings of the Life members, Institutional Members, Student Members & Honorary Members
 - f. “Office Bearers” means President, Vice-Presidents, General Secretary, Joint Secretaries & Treasurer.
 - g. “Government” shall mean the “Government of Karnataka”/India
 - h. “Registrar” means such officers as the state government may by notification appoint to perform the duties and functions of the Registrar under this act.
 - i. “Official Year” means the Year commencing from 1st April to 31st March.

6. Membership:

(A) The Association shall enroll members under the following categories-

1. Life Member (Indian / Foreign)
2. Institutional Member
3. Student Member
4. Honorary Members

(B) Eligibility

1. Any individual (teachers, scientists, educationists' research scholars and students) interested in the study and dissemination of Physics is eligible to be the life member of the association.
2. Any institution interested in teaching research and advancement of Physics and Physics education is eligible for institutional membership.
3. Any student studying in undergraduate or post graduate courses in any college or university is eligible to apply for student membership which is valid as long as he/she is a student in any institution.
4. Honorary Members :
To be nominated by the Executive Council and approved by the General Body distinguished among the following categories.
 - i. Vice-Chancellor (Senior or Retired)
 - ii. Scientists
 - iii. Senior Professor
 - iv. Experts from Academics or Industries.

(C) Fees

The membership fees (both for life member institutional member and student member), shall be as proposed by the Executive Council and approved by the General Body from time to time.

(D) Procedure & Eligibility of the Membership:

- 1) A person/organization satisfying the eligibility criteria laid down as above can become a member of KPA in an appropriate membership category.
- 2) A person /organization desirous of becoming a member shall apply for the membership, in the prescribed proforma, along with the prescribed fee (through a bank draft / electronic transfer) to the Registered Office.
- 3) The General Secretary and the Treasurer at Registered Office shall

scrutinize the application and confirm the receipt of the fee. An application complete in all respects only shall be accepted. Incomplete application shall be returned to the applicant for doing the needful.

- i. The applicant shall be informed of the acceptance of the application, membership number and the date of the commencement of the membership. In case of life membership, the certificate of membership shall also be issued. A soft copy of the MOA & Rules & Regulations may also be supplied.
 - ii. An application for membership may be rejected when it is for a wrong category of membership or when the amount of fee is incorrect. No application should be held in abeyance.
- 4) The General Secretary shall communicate annually through the newsletter or website, a list of newly registered members in a particular year.
 - 5) A member, in general, is entitled to receive a copy of the e-journal or printed version of KPA free of charge. A life member, in addition shall get (i) a certificate of membership (ii) a copy of the Memorandum of Association and Bye-laws (iii) ID card
 - 6) A member is entitled to participate and has the right to vote at a General Body meeting on all issues concerning the working of KPA.
 - 7) The tenure of membership of a member shall be as mentioned as above for the different categories of membership and shall be counted from the date of commencement of the membership.
 - 8) The membership of a member gets terminated either (i) at the end of the tenure, or (ii) on resignation by the member, or (iii) on the demise of the member.

7. General Body (GB)

The ultimate authority in all matters relating to the affairs and implementation of the objects of the Association vests in the general body. However the following matters shall be dealt with exclusively by the General body.

1. All members on the register of members on the date of the meeting constitute the General Body (GB) of the KPA and are entitled to attend the meeting of the GB and vote at the meeting.
2. The GB shall meet at least once in a year on or before September of every year.

3. A notice calling a meeting of the GB shall be issued by the General Secretary at least 15 days in advance of the date of the meeting. The notice shall be sent to all the members by post or electronic media or e-journal. The copy of the notice shall be displayed on the notice of the Association.
4. The General Secretary shall decide the agenda of the meeting in consultation with the President and circulate it with the notice through the newsletter / e-journal.
5. The agenda shall include such matters as the presentation and approval of the report of the GS on the working of KPA, statements of account and the budget, resolutions passed by the EC and to be placed for approval of the GB and any matter concerning policy or working of the Association.
6. A member desirous of raising any matter of importance should communicate the resolution to the GS, so as to reach the GS at least 15 days in advance.
7. The quorum required for a GB meeting shall be one tenth of the total number members or one hundred (100) members whichever is less.
8. A GB meeting shall be adjourned if the number of members present at the stipulated time is less than that required for fulfillment of quorum. This shall be judged on the basis of signatures on the attendance register.
9. A meeting adjourned for want of quorum shall be reconvened after half an hour at the same venue. A quorum shall not be required for such a reconvened meeting.
10. The President shall preside over a GB Meeting and conduct the meeting in accordance with the agenda. In unforeseen circumstances, if the President or the Senior VP is not in a position to conduct the meeting, any of the VPs present may be requested by the GS to preside over the meeting.
11. All the decisions at the meeting shall be recorded in the form of resolutions. The resolutions shall be passed by a consensus. In situations where a vote is demanded the voting shall be by rising of hands only. Vote of dissent, if any shall be recorded.
12. The President has the privilege to allow a member to raise a matter for which a prior notice has not been given. This is to ensure that any matter of concern to a member is given due attention.

8. Special General Body Meeting:

- 1) A Special General Body Meeting may be convened at any time on the requisition of the President or on the requisition of not less than one

third of the number of Members of the Executive Council or one tenth of the total number of Members of the Association entitled to vote as on the date of the said requisition, who shall state in writing the business for which they wish the meeting to be convened and the Executive Council shall proceed with the consideration of business within Ten days from the date of the receipt of the requisition.

- 2) If the Executive Council refuses to record reasons or fails to comply with the requisition within Ten days from the date of receipt of the requisition, the signatories of the requisition shall be competent to convene a Special Meeting. Decision taken at such Meeting on the proposition specified in the requisition shall be binding.
- 3) Special General Body Meeting may be convened at least with Twenty One days notice excluding the date of the Meeting for considering amendments / alterations to the Memorandum of Article of Association.
- 4) Also, provided that Twenty One days notice excluding the day of the Meeting shall be given for considering amendments, alterations, additions, substitutions, or deletion any of the rules.
- 5) The quorum required for a SGM meeting shall be one tenth of the total number of members or one hundred (100) members whichever is less.
- 6) If there is no quorum at Special General Body Meeting the Meeting, shall be adjourned for half an hour and should there be no quorum even then, the Meeting shall be continued for considerations of Agenda. If SGM is called on the request of the members for such meeting quorum is not their, such meeting dissolved.

9. The Executive Council (EC)

- 1) The Executive Council (EC) shall consist of the following -
 - i. Elected Members
 - a. President – 1
 - b. Vice-Presidents (VP) –7 (one from each division)
 - i) Bangaluru Urban ii) Bangaluru Rural iii) Mysuru iv) Shivamoga v) Mangaluru vi) Belagavi vii) Kalaburgi
 - c. General Secretary (GS) – 1
 - d. Joint Secretary – 7 (one from each division)
 - i) Bangaluru Urban ii) Bangaluru Rural iii) Mysuru iv) Shivamoga v) Mangaluru vi) Belagavi vii) Kalaburgi
 - e. Treasurer – 1 (To be elected by the Executive Council from among the elected members

- f. Co-opted Members - 03
Distinguished Physicists/educationists to be nominated by EC.
- g. Ex-officio members shall consist of the following –
 - a. Immediate Past President – 1
 - b. Immediate Past General Secretary – 1
 - c. Chief Editor of the e-journal – 1

The existing ad hoc committee shall call the GBM or SGM within 18 months & constitute the above Executive Council for the period of 3 years.

- 2) The term of the elected members of the EC shall be three years from January 1 of the respective year, after the elections. The term of the ex-officio members shall be restricted to their period of holding the office. The term of the co-opted members shall be decided by the elected members of EC.
- 3) An elected member of the EC shall not be elected for more than two consecutive terms.
- 4) The EC shall have at least three meetings in a year with a gap not more than six months.

Divisional Units Consist of following Taluk's

1. **Bangaluru Urban** – Bangaluru city, Devanahalli, Doddaballapura, Yelahanka, Anekal, Nelamangala and Hoskote
2. **Bangaluru Rural** – Tumkur, Kolar, Chikkaballapura, Ramanagara
3. **Mysuru** – Mandya, Hassana, Chamarajanagara.
4. **Shivamoga** – Chitradurga, Chikkamagaluru, Davanagere
5. **Mangaluru** – Udupi, Kodagu, Uttara Kannada
6. **Belagavi** – Dharawada, Haveri, Gadaga, Bhagalkote, Vijayapura
7. **Kalburgi** – Raichur, Beedar, Koppala, Yadhgir, Ballari, Hosapete

Note: The divisional Vice Presidents in consultation with the President and General Secretary and Joint Secretaries may form a committee for the activities of the unit from among the members of the divisions.

10. Powers & Functions of the Executive Council :

- 1) The EC shall meet at least three times during a year. The gap between two successive meetings shall not in any case be more than six calendar months.

- 2) A notice convening a meeting of the EC shall be issued by the General Secretary to all the EC members individually by mail. A notice of at least 10 days shall be required for calling an ordinary meeting. An extraordinary / emergency meeting may be called with a notice of 3 days.
- 3) The General Secretary shall prepare the agenda for the meeting in consultation with the President and circulate it to the members of EC along with the notice convening the meeting.
- 4) The President shall preside over the meeting. In the absence of the President and the Senior VP, the GS shall request one of the VPs present to chair the meeting.
- 5) The required quorum for a meeting shall be one half of the total number of members of EC (excluding invitees). The meeting shall be adjourned if the requirement of quorum is not fulfilled at the scheduled time and venue of the meeting. The adjourned meeting shall be reconvened after half an hour and no quorum shall be essential for the reconvened meeting. This provision for reconvening shall not apply for emergency meetings.
- 6) All the decisions of the meeting shall be recorded in the form of resolutions. The resolutions shall be passed by a consensus among the members present. If a consensus cannot be arrived at, the matter may be deferred for consideration at a later meeting.
- 7) All matters to be placed before the GB shall be discussed in the EC meeting before these are presented to the GB.
- 8) The EC may appoint sub-committees comprising of KPA members for specific tasks. These committees shall submit their reports to the General Secretary who shall place these before the EC for its consideration and acceptance or otherwise.
- 9) If an EC member remains absent for two consecutive meetings of EC without obtaining proper leave of absence, the EC may consider termination of membership of EC of such a member. Proper leave of absence may be granted by the President if he is satisfied with the explanation for the absence given by the member.
- 10) A VP who is given an assignment shall report to the EC on various aspects of that assignment. (i) VP shall prepare the work-schedule and the budget commitments required. (ii) VP may constitute a small committee from amongst members of EC to help.

11. Powers & Functions of the Office Bearers :

1) **President:**

- i. The President shall preside over the meetings of the General Body / SGM and the EC.
- ii. The President shall provide general guidance and leadership in all affairs of KPA.
- iii. The President shall assign specific responsibilities to the Vice-Presidents and carry out work through them.
- iv. The President shall represent KPA and be its principal spokesperson at various national levels for resource enhancement and collaborations.

2) **Vice-Presidents (VPs) :**

The President with the approval of EC nominates one of the vice presidents as senior vice president. The senior vice president shall help the President in the discharge of his duties and substitute for the President in the event of his long-term absence (e.g. illness, absence from the country). The nominated VP shall act as the President, in the event of resignation / demise of the President, for the remaining part of the term. The other divisional Vice Presidents shall be responsible for the activities in their respective divisions.

3) **General Secretary (GS) :**

- 1) He shall be normally be a resident of the town in which the registered office of KPA is located.
- 2) He shall be the Chief Executive of KPA and shall be answerable to the EC for all administrative and financial matters.
- 3) He shall carry out all correspondence on behalf of KPA.
- 4) He shall maintain all records of the KPA, such as membership record, reports of various committees etc.,
- 5) He shall issue notices for the meetings of the EC and the General Body and maintain the minutes of these and such other meetings.
- 6) He shall prepare the budget in collaboration with the treasurer and VP (Finance), authorize non-budget expenditure (payments up to a limit set by the EC) and obtain post-facto sanction from EC.
- 7) He shall allocate the work amongst the various offices maintained by KPA.
- 8) GS shall represent KPA in all legal matters.

4) **Joint Secretaries (JSs) :**

To conduct programs along with VPs in the respective divisions like
i) organizing workshop for students and teachers ii) Special lecturers
iii) Science Exhibitions iv) Essay and quiz competitions and other
activities suggested by the EC.

5) **Treasurer :**

- 1) Treasurer shall normally be a resident of the town in which the Registered Office of KPA is located.
- 2) Treasurer shall maintain proper accounts of all the funds of KPA and ensure proper audit of the accounts.
- 3) Treasurer shall prepare the budget in consultation with the GS and VP (Finance).
- 4) Treasurer shall make disbursement of funds as sanctioned in the budget. Any non-budget disbursement of funds shall be made only on the basis of specific authorization from the GS.

12. Administration :

- 1) The Registered Office at Bengaluru is the statutory office of KPA and the address of the Registered Office is the address of the Association, for all purposes legal and official and in all correspondence to and from other agencies and organizations.
- 2) For convenience of working, KPA may have office establishments at addresses other than that of the registered office. The responsibilities of such an office shall be clearly defined so that there is no overlap between the functions of the different offices.
- 3) The offices shall function under directions and control of the General Secretary and provide assistance to all the officers and functionaries of KPA in the discharge of their functions.
- 4) The day-to-day working of such an office shall be supervised by the member of that office nominated by the EC.
- 5) The nominated member of an office establishment shall look after the general maintenance of the establishment and supervise the work of the staff in the establishment and help the functionaries of KPA in the discharge of their duties and also send a report to the General Secretary.
- 6) The Registered Office is the repository of all the statutory records of the organization. Among these are
 - i. The Certificate of Registration along with the Memorandum of Association and the copy of the Constitution and Bye-laws.

- ii. The Register of Members of the Association, up dated to the end of the previous month.
 - iii. The register containing the records of the proceedings of the meetings of the GB and the EC.
 - iv. Books of accounts such as the cash-book, ledger, stock-books for all moveable and immoveable properties of the Association, Endowment deeds etc.
 - v. All licenses, permits etc. e.g. Income Tax Exemption Certificate, Postal Concession Permit, Certificate of Registration for Periodicals etc. which are renewed from time to time.
 - vi. Any other document required under the Societies Registration Act.
- 7) The Registered Office maintains other records such as copies of the publications of KPA, reports of various committees appointed by KPA, reports of important committees received /obtained by the office and all such papers which are relevant to the working of KPA.
 - 8) The Registered Office shall maintain a record of all correspondence to and from outside agencies and organizations.
 - 9) An office bearer shall transfer such records to the Registered Office after relinquishing the office.
 - 10) The new office bearer shall obtain a copy of required records from the Registered Office.

13. Finances :

- 1) Apart from membership fee, KPA may have one or more of the following sources of finance -
 - i. Periodic grants from various funding agencies
 - ii. Donations for furtherance of KPA objectives
 - iii. Endowment funds for specific purposes, like prizes and awards, scholarships, running programmes etc.
 - iv. Assignment funds from various agencies for specific purpose like writing of books, preparation of teaching aids, running of orientation courses, establishing science centers etc.
 - v. Registration fees for participation in various programmes of KPA (e.g. Conventions, Workshops, Orientation Programmes etc.)
- 2) Fund Keeping- The funds of KPA shall be kept in scheduled bank or banks as decided by the EC. The accounts shall be operated by not less than two persons authorized by the EC.
- 3) Audit- The accounts of KPA shall be finalized at the Registered Office

by the Treasurer who shall get these audited annually by Chartered Accountant appointed by the EC. The audited accounts along with the audit notes shall be placed before the EC. These shall be presented in the General Body after approval by the EC. Final approval of accounts shall be obtained from the General Body (GB) at its next meeting.

14. Management of the Finance & Accounts :

- 1) For prudent management of monetary resources, certain financial discipline is to be observed by all the offices and functionaries of the Association. The flow chain in this direction shall consist of the budget, the finance committee and the limited financial powers of the GS.
 - i. The VP (Finance), GS, Treasurer and two other members nominated by EC shall form the Finance Committee, under the chairmanship of the President.
 - ii. The Finance Committee shall set the norms for financial commitments for various types of activities.
 - iii. Budget - All offices and functionaries of KPA shall submit their annual budget in full details in a prescribed format, to the Registered Office latest by the end of February every year.
 - iv. The Treasurer in consultation with the GS shall prepare a consolidated budget with full details and get it approved by the finance committee. The budget shall then be placed before EC for final approval.
 - v. The Finance Committee may modify the submitted proposals according to availability of funds and priorities.
 - vi. For any major expense (above the limit set for the GS) not included in the budget a prior sanction of Finance Committee is essential. In that case the sanction letter in original must be attached with the request for disbursement.
 - vii. The GS may sanction a non-budget expenditure up to a limit set by EC.

15. Receipt and Disbursement of Funds :

1. All donations and endowment funds shall be received at the Registered Office. Grants may be received, for specific projects, at other offices as well. The Registered Office, however, shall be kept informed of such receipts.
2. The membership fee, subscriptions for journals may be collected by

authorized offices / persons also. They shall issue an official receipt and remit the same to the Registered Office along with the second copy of the receipt, for quick processing.

3. The registration fees for convention, seminars and other similar activities shall be received by the Conveners of these programmes.
4. All other funds, fees, charges shall be received by the Registered Office.
5. Income Tax Exemption Certificate, if required, shall be issued by the Registered Office.
6. All the offices and persons authorized to collect money shall be issued receipt books, by the Registered Office, on demand. All used receipt books should be returned at the end of the financial year along with the accounts.
7. The Treasurer shall make disbursement of funds to the extent of the provisions of the budget. The disbursement for non-budget expenses shall be made only on the basis of authorization by the GS.

16. Accounts:

All offices shall maintain a bank account in the name of the KPA to be operated by any two of the three signatories approved by GS. The permission to open a bank account shall be accorded by GS on a specific request.

1. The offices shall submit their accounts to the registered office quarterly i.e. (1) April to June, (2) July to September, (3) October to December and (4) January to March. The accounts must be submitted within one month after the last month of the quarter.
2. The accounts should be submitted along with all supporting vouchers, under the heads in which sanction has been obtained. A covering letter in a prescribed format must be attached with each account.
3. All excess money (more than needed for anticipated / budgeted expenses) shall be transferred to the Registered Office, with the accounts. Mutual transfer of funds among other offices is not permitted without the permission of the Treasurer.
4. All other persons getting advances from the Registered Office, for specific events shall submit their accounts within a month after the event along with the balance amount.
5. All accounts should be supported by vouchers and signed by the person concerned.

6. The consolidated accounts of the KPA shall be prepared at the Registered Office.

The Treasurer shall be responsible for casting the accounts, getting these audited and filing the income-tax return in time.

7. The Treasurer shall present the audited accounts to the EC and GB for approval.
8. The investments of the various statutory and surplus funds shall be made by the Treasurer in consultation with the Finance Committee. These investments shall be made at Bengaluru. If for specific advantages (such as higher rate of interest) the investment is made at other places, the fixed deposit receipts should be with the Treasurer.

17. Elections :

- 1) The elections to the various bodies of KPA, such as the EC, DUs should be held at proper time so that the new members of the body can assume charge on the expiry of the term of outgoing members of that body and that there is little gap between expiry of the term and the assumption of charge.
- 2) A member whose name is on the register of membership on the 1st October of the year of election is entitled to vote at an election. However only a life member is entitled to contest an election. Student members shall not have the voting rights.
- 3) Election shall be conducted on “One member One vote” basis.
- 4) An election shall be announced, supervised, conducted and the results thereof declared by the Returning Officer (RO) nominated by the EC for the purpose.
- 5) The Returning Officer (RO) shall be nominated from amongst the members of KPA by the President in consultation with the General Secretary about six months prior to the date of expiry of the term of the EC. The Returning Officer should not be a member of EC and should not contest for any post at the election. The President shall also nominate a three-member Election Committee.
- 6) The Returning Officer shall prepare a programme for the elections in consultation with Election Committee and the General Secretary taking into consideration the calendar of events of KPA. The programme shall be published on the website and in the e-journal and printed version for the information of the members. Along with the announcement, RO

shall issue a statement of posts for which elections are called and invite nominations for the same. A proforma of the nomination form may also be attached therewith.

- 7) The nomination form should contain name, address and membership number of the candidate. In addition the form should contain names, addresses, membership numbers of the proposer and seconder along with the consent of the candidate and any other information, declaration etc. as required.
- 8) A member can propose / second the candidature of one person for each of the posts.
- 9) The Returning Officer shall scrutinize all the nomination papers received in due time and publish the list of validly nominated candidates in the October issue of the e-journal and printed version and invite withdrawals, if any.
- 10) The Returning Officer shall publish a ballot paper in the November issue of the ejournal / newsletter. The ballot paper shall contain the names of all validly nominated candidates against each post for which the election is to be held. A detailed procedure for voting and sending the ballot papers to the Returning Officer shall also be notified. The EC may be empowered to adopt / suggest any new reliable method for casting votes. A list of candidates who are elected unopposed shall also be published.
- 11) The Returning Officer shall, after a count of the ballot papers received by the due date, prepare the list of elected candidates and hand it over to the President. The list should be published in January issue of the journal/ newsletter.
- 12) The General Secretary shall communicate the result of the election to the elected members and convene a joint meeting of the incumbent and newly elected office bearers for the purpose of transfer of charge.
- 13) All disputes in the matter of elections shall be referred to the Returning Officer. The RO shall discuss these with the Election Committee and its decision on such matters shall be final and binding on all concerned.
- 14) A candidate for election may publish a brief bio-data in the newsletter / e-journal.
- 15) The Divisional Vice Presidents and Divisional Joint Secretary for each division shall be elected by the members of that division only.

18. General Matters

- 1) The President may constitute a core committee consisting of the GS, the Treasurer and a few other members (e.g. Chief Editor of the e-journal) to advise him on matters connected with the working of KPA. The committee may meet as often as necessary.
- 2) The President may constitute an academic committee consisting of distinguished persons from academic and other areas to advise him on general aspects of education development and other areas relevant to the objectives of KPA and with a view to establish liaison for the benefit of KPA. The committee has no role in the day-to-day working of KPA.
- 3) The Association may enter into collaboration or contracts with other organizations, agencies, firms etc. with a view to further the objectives of the Association and to enable the Association to carry out its ongoing programmes (e.g. fabrication of equipment, production of educational hardware and software etc.)
 - i. Memorandum of Understanding (MoU), agreements or contracts shall be placed before the EC for approval / ratification.
 - ii. Such documents shall be signed by the President and the General Secretary, on behalf of the Association.
 - iii. When the collaborations / contracts are at the divisional level, the Vice President and the Joint Secretary of the concerned division shall be made a party to the agreements.
- 4) For smooth working of the Association, the EC shall formulate an event calendar for the various activities planned for the year. This shall be a joint effort of the VP assigned to the specific department and other functionaries such as the GS, Treasurer etc. The financial commitments of an activity or a part there of shall be clearly spelt out and adjusted against the budget provision for the respective activities / department.
- 5) The different functionaries of the Association shall be entitled to get/maintain a personal imprest amount (not a KPA account) for the purpose of their day-to-day work-related expenses. The expenses shall be reimbursed periodically on the submission of the expense vouchers to the Treasurer. The imprest limit shall be decided by the EC.

19. Records Of KPA

Among other papers / records the KPA shall maintain –

1. Membership register
2. Register of minutes of the meetings of the GB and EC

3. Stock-Register of the properties
4. Cash-book and other account books
5. Any other documents required under the Societies Act

20. Legal Proceedings

All legal proceedings by or against KPA in connection with KPA work shall be conducted by or against the General Secretary by designation and not by name.

The District Court at Bengaluru alone shall have jurisdiction to settle and decide on all matters and disputes related to KPA as the Registered Office of KPA is in Bengaluru.

21. Amendment of the MOA & Rules & Regulation :

1. Amendments, alterations, additions, substitutions or deletion of any of the rule either in part or full may be done by a resolution passed at a Special General Body Meeting convened for the purpose of which written or printed notice has been sent by post to every Member of the Association Twenty-One days prior to the date of the Meeting and the resolution proposing the amendments, alterations, additions, substitution or deletion of any of the rule either in part or in full are passed by the votes cast in favour of the resolutions by the Members who are entitled to vote in person any such votes shall not be less than Three times the number of votes, if any case against the resolution by Members so entitled and voting. The procedure shall be followed as per section 9& 10 of the Karnataka Societies Registration Act 1960.
2. Every amendments after approval, as per sub-rule (1) shall be filed with the Registrar within Thirty days from the making thereof. Such amendments shall have effect only after it is so registered.
3. In the interest of the members of the Association and to fulfill the objectives of the Association, the provisions of the Income Tax Act 1961 Section 2(15), 11, 12, 13 & 80(G) shall be incorporated. The exemptions under the Income tax Act shall be obtained by corresponding with the department.

22. Balance Sheet and Annual list of Executive Council to be filed with Registrar:

On or before the fourteenth day succeeding the day on which the annual general meeting of a society is held, there shall be filed above documents with the Registrar of Societies U/s 13 of the KSR Act 1960.

23. The Working Hours Of The Association:

The working hours of the Association will be decided by the Executive Council as and when required.

24. The Association may have suitable logo.**Members of the Executive Council**

Sl. No.	Name	Designation
01	Venkatesh G.	President
02	Kagali B. A.	Vice-President
03	Nagaraju P.	General Secretary
04	Raghavendran K. M.	Treasurer
05	Nagaraja H. S.	Member
06	Srikanta B. S.	Member
07	Basavaraju S. P.	Member
08	Arvind Gopal Kulkarni	Member
09	Somasekara Sidiginamale	Member
10	Nataraju S. K.	Member
11	Nandan M. R.	Member
12	Geetha R. S.	Member
13	Shanthala V. S.	Member
14	Shivaram Narayan Patil	Member
15	Raghavendra M. K.	Member
16	Achutha B. S.	Member
17	Sai Venkata Raman T.	Member

Karnataka Physics Association (R)

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